

EXECUTIVE COMMITTEE MEETING

UHSAA Office

September 27, 2017

9:00 am

Members present: Velden Wardle, Jim Birch, Gary Twitchell, Jason Smith, John Goldhardt, Tom Sherwood, Ryan Bishop, Mike Mees, Dave McKee, Trevor Wilson, Robert Henke, Wade Woolstenhulme, Bruce Bean, Randy Madsen, Alex Salvo, Craig Morris, Robert Hardy, Jim Wood, Luke Thomas, Darin Jenkins, Craig Hammer, Marc Hunter, Jodi Kaufman, Rob Cuff, Jeff Cluff, Brenan Jackson, Jon Oglesby. Excused: Rob McDaniel and Trevor Powell.
Minutes: Jeanne Widerburg

1. **Welcome and Chairperson Business:** Mr. Hammer welcomed members to the meeting. He excused Rob McDaniel, Trevor Powell and Jan Whittaker. He welcomed Craig Stauffer, Hunter HS, who was representing Rob McDaniel and Rhett Jackson, Gunnison HS, who was representing Trevor Powell. Ms. Whittaker was running the 2A golf tournament in St. George.

A. Pledge of Allegiance: Mr. Wood reflected on the historic sites and war areas he has visited. He talked about the sacrifices made by so many to pave the way for our freedoms. He encouraged members to hold discussions on patriotism with students. He then led members in the pledge of allegiance.

B. Reverence/Thought: Mr. Bean had the opportunity to travel to Florida and witnessed some of the hurricane damage. They have such a spirit of strength and service. Tragedy brings out the best in people. He then offered a prayer.

C. Chairman's general observations (including Section 7/8 meeting): Mr. Hammer summarized his experience at the Section 7/8 meeting held in Oregon. Eleven states in the west are in Section 7/8 and the NFHS staff attends. Mr. Hammer said there are great people in all associations and share in the same problems and issues.

Mr. Cuff and Mr. Cluff presented at the meeting on what Utah is doing to retain and recruit officials. The UHSAA has purchased an evaluation program that provides more data for officials' associations for officials' feedback. Mr. Cluff reported there were 21 responses from the NFHS "Become an Official" campaign. Of those, 17 have signed up. Mr. Cuff announced that the UHSAA will be hosting the Section 7/8 meeting next September in St. George.

D. Minutes of August 9, 2017 (summary of UHSAA websites):

MOTION: Mr. Wood motioned to approve the minutes of the August 9 meeting. Mr. McKee seconded the motion. Motion carried unanimously.

E. Ready Reference Calendar Guides (refer to UHSAA website):

(1) Academic All-State deadlines – WATCH!

F. Member school dues, catastrophic insurance, By-Laws confirmation: Ms. Widerburg reported only 54% of schools had paid all fees. Reminders will be sent.

G. Fall Sports Assignment Sheets: Mr. Oglesby encouraged members to sign up for fall sports.

2. **BOT Meeting Report:** Mr. McKee reported the meeting.

- Restructure of Board – 15 members
- Calendar
- Election – terms expiration, etc.
- Catastrophic insurance and reimbursements
- Trainings
- Sportsmanship/Dare2Lead
- Communications Advisory Committee
- Register My Coach
- Corporate sponsorships, media partners
- Officials, background checks
- Compliance Training (HB 413)
- Realignment Committee
- Legal and legislative issues
- Moratorium – July 1-7
- Audit – Mr. Ed Worthington
- Public Hearing for Budget – approved budget
- Mr. Whitlock voted as chair
- Mr. Schena voted vice chair working with legislative and Marilyn Richards voted as vice chair working with State School Board

Mr. McKee shared his feelings of the last meeting with the State School Board. Mr. Hammer explained that Mr. Cuff annually meets with State School Board to present the budget, realignment and rule changes. It is important for principals to know their state school board member. Mr. McKee complimented the staff on their presentation and ability to work with the State School Board.

3. **Region Visits (p. 57):** Mr. Cuff said the staff enjoys visiting the region meetings. Regions were reminded their agenda needs to be posted on the UHSAA website 24 hours prior to the meeting. Minutes should be posted on the UHSAA website prior to the region's next meeting. Mr. Cuff reminded members to submit their violation reports online.

A. Training Update: Mr. Cuff reported that 133 schools were represented with 220 attendees during the nine trainings that were offered.

Mr. Oglesby reported most information is available on the UHSAA website. The Communication Committee would encourage schools to have the UHSAA link on their website and follow twitter at UHSAA Info. If there was an emergency event at a championship, twitter will be the quickest way to disseminate information. Please encourage schools at region meetings to join twitter and add the UHSAA link on schools' websites.

4. **Football Endowment Games Report:** Mr. Cuff reported that 51 games were held and the weather was good. The UHSAA endowment revenue goes to the UHSAA Foundation which in return helps to pay catastrophic insurance premiums. The UHSAA subsidizes \$40,000 of the premium. Financial endowment game report will be given at next meeting.

5. **Calendar (refer to UHSAA website for updates):** Mr. Oglesby said the 2018-19 tentative calendar will be coming soon.

A. 2017-2018 Calendar (pp. 58-60):

(1) Spring Golf (girls):

- 6A Meadowbrook in Taylorsville
- 5A Glenmoor in South Jordan
- 4A Sunbrook in St. George
- 3A Cove View in Richfield
- 2A Rose Park in Rose Park
- 1A (Boys and Girls) Mountain View in West Jordan

MOTION: Mr. Sherwood motioned to approve the spring golf sites. Mr. Jenkins seconded the motion. Motion carried unanimously.

(2) Speech/Debate Sites: Mr. Oglesby reported Juab was willing to host the 3A Speech/Debate. Need a 2A site.

MOTION: Mr. Woolstenhulme motioned to approve Juab as the 3A Speech/Debate site. Mr. Madsen seconded the motion. Motion carried unanimously. Need sites for 1A, 2A and 6A.

(3) Drama/Theatre Sites:

- 3A Richfield
- 4A Spanish Fork
- 5A Cottonwood

MOTION: Mr. McKee motioned to approve Drama/Theatre sites for 3A, 4A and 5A. Mr. Wilson seconded the motion. Motion carried unanimously.

(4) Baseball: Mr. Cluff reported UVU is not available for 2A baseball May 10-12. The staff said SLCC or Ken Price in Murray might be an option. A decision in November.

B. Refer to UHSAA Website for Changes and Updates Throughout the Year

6. Follow-Up Items from Previous Meetings:

A. Sportsmanship Items: Mr. Cuff said the staff is recommending, with UIAAA support, for the Student Leadership Conference to be held on Thursday, June 14.

MOTION: Mr. McKee motioned to hold the Student Leadership Conference on Thursday, June 14. Mr. Madsen seconded the motion. Motion carried unanimously.

B. Baseball State Tournaments: Mr. Cluff reported he had not received brackets from 4A. Mr. Cluff said he would email brackets with both options so a decision could be made.

C. Drill and Swim Officials: Mr. Cluff announced the development of a standardized payment structure for drill team invitationals and swim officials. Judges and officials are required to register on ArbiterSports.

(1) Drill: \$25/hour for judge and \$450 for competition director. Schools will be able to pay through RefPay. It was discussed some competition directors have already signed contracts not aligned with suggested \$450. Also, the payment should have a range depending on number of teams attending the invitational.

MOTION: Mr. Twitchell motioned to implement pay structure for drill team invitationals. Judges would be paid \$25/hour and competition directors \$400-\$500 (depending on number of teams in invitational). Any contract already in place would be honored. Mr. Woolstenhulme seconded the motion. Motion carried unanimously.

(2) Swim Officials: Mr. Cluff reported it is being suggested that the stroke and turn officials be paid \$30 and the referee official be paid \$40 for season and region. There are usually 4-6 officials (one referee) at the meet. The officials are registering on ArbiterSports, but assigning and payment on ArbiterSports won't be available for another year. Background checks will occur for the first time this year. Officials are required to register (\$55) so implementation of a standard payment structure seems fair. Registered officials could still volunteer and not take payment.

MOTION: Mr. Sherwood motioned to standardize the swim officials' fees. Swim officials will be paid \$30 for stroke and turn officials and \$40 for referee. Mr. Morris seconded the motion. Motion carried unanimously.

7. Reports:

A. Sports Medicine Advisory Committee (SMAC): Mr. Jackson introduced Dr. Karl Weenig who is chair of the SMAC. Mr. Weenig distributed a copy of proposals the SMAC would like to implement to policy. Members were asked to discuss proposals in regions and report back in November to recommend the proposals to the Board of Trustees in November.

- Same expiration date on all physical exams that could be tracked on RMA. Fourth edition PPE forms from the American Academy of Pediatrics, or equivalent, be used as the appropriate assessment for student athletes.
- Exertional Heat Stroke: cold water immersion before transporting. Work with EMS.
- Emergency Action Plan (EAP) for after school activities sponsored by the UHSAA. Includes accessible AEDs in 3-5 minutes for sudden cardiac arrest.

8. Follow-Up Items (Continued):

A. Wrestling: Mr. Jackson thanked schools that were hosting the wrestling hydration testing November 17-18. The accessors are being assigned. The retesting and schools in playoffs will test on November 20-21.

(1) Divisional sites:

- 1A Juab (A and B combined)
- 2A North Sevier (A) and Millard (B)
- 3A SVC (A and B combined)
- 4A Uintah (A) and Dixie (B)
- 5A Wasatch (A) and Jordan (B)
- 6A Herriman (A) and West Jordan (B)

MOTION: Mr. Bishop motioned to approve the wrestling divisional sites. Mr. McKee seconded the motion. Motion carried unanimously.

B. Tennis: Mr. Jackson reported tennis was beginning. 3A begins Thursday, 4A begins on Friday and both return on Saturday. The following week 6A begins on Wednesday, 5A on Thursday and both will return on Friday.

C. Music Items: Mr. Jackson asked members to update the region music chairs list, both choral and instrumental.

D. NFHS #MyReasonWhyCampaign: Mr. Oglesby will be forwarding information as it is received from NFHS.

E. Speech/Debate Items: Mr. Oglesby reported items voted on in the spring will not be feasible for the state tournament. There were too many participants in 3A and the Committee has recommended that 3A be in line with other classifications: 26 participants.

MOTION: Mr. Woolstenhulme motioned to reduce 3A Speech/Debate to 26 participants. Mr. Bean seconded the motion. Motion carried unanimously.

F. Transfer Rule: Mr. Sherwood said he would like to have a discussion on transfer athletes designated to sub-varsity with regards to some sports don't have sub-varsity. Why not allow a designated sub-varsity athlete to run in a meet but not earn points and not be able to qualify for state. Mr. Oglesby said they could potentially overload the varsity heat. Faster runners in one heat could bump others and displace them. The thought was they should compete against others that were competing for marks at state. Discussion continued.

MOTION: Mr. McKee motioned a designated sub-varsity drill team member can participate in non-state categories only and any auxiliary routines not at region and state. Mr. Henke seconded the motion. Motion carried unanimously.

MOTION: Mr. Henke motioned for the sports of cross country golf, swimming, tennis and track: if competition is combined (sub-varsity and varsity), a designated sub-varsity athlete is not allowed to score. If there is a separate competition, the designated sub-varsity athlete must compete at sub-varsity level. Designated sub-varsity participants are not allowed at region or state competitions. Mr. Woolstenhulme seconded the motion. Motion carried unanimously.

MOTION: Mr. Morris motioned to go into closed session to discuss legal matters. Mr. Jenkins seconded the motion. Motion carried unanimously.

MOTION: Mr. Morris motioned to leave closed session. Mr. Madsen seconded the motion. Motion carried unanimously.

LUNCH

9. **USBE Report:** Ms. Kaufman stated she has been going through notes of Ms. Maynes who previously attended. Ms. Kaufman asked to be filled in about the proposal of USBE credit for coaches/AD's. Mr. Hunter said he had discussed it with Ms. Maynes. He felt the NIAAA courses should receive credit. Mr. Bean felt with Register My Coach it would be easier to keep track of the completed courses. Ms. Kaufman will continue to work on this matter.

The CPR and AED high school grant applications are due on October 1. There is funding available. This is also available for private schools.

The PE graduation credits changed in March and were finalized in May. If a student participates in a complete season of a sanctioned sport and the Local Education Agency (LEA) determines the alignment of course standards, the LEA may award the student .5 PE credit. If the student completes an additional season in a different sport and the LEA determines the alignment of

course standards, the LEA may award the student another .5 PE credit. Athletic participation credit does not apply to Fitness for Life.

10. **UIAAA:** Mr. Hunter reported the AD Conference will be held on April 19-21, 2018. Classes will be offered during the conference beginning Wednesday night. If a principal or AD completes 501 and 505 courses they have a 1-2 million dollars of liability insurance in addition to a member of NIAAA who has a \$100,000 in liability insurance.

Mr. Hammer said Layton Christian made a request regarding the UIAAA Hall of Fame game. Layton Christian thought the game was confirmed with Juan Diego, but the game was not scheduled. Layton Christian asked if Juan Diego could play a second endowment game for the UIAAA Hall of Fame. Mr. Hunter reminded members the revenue supports scholarship funding. It was suggested that Layton Christian contact Ridgeline and see if they have an opening.

11. **Realignment 2019-2021:** Mr. Cuff reviewed page 61 for the realignment timetable. The Board of Trustees made their selection of Realignment Committee members at their last meeting. Mr. Whitlock is the chair of the committee. EC members were asked to select their representatives for each classification. Mr. Cuff encouraged them to avoid double representation in a district.

1A	Jim Wood
2A	Craig Morris
3A	Wade Woolstenhulme
4A	Trever Wilson
5A	Jason Smith
6A	Rob McDaniel

Committee members were reminded that if they were not able to attend a scheduled meeting, a replacement in their classification could attend.

12. **Reports (continued):**

A. State School Board Report: Mr. Cuff reported that he and Mr. Jackson reported to the State School Board. The following points were reported:

- Make-up of the Board of Trustees
- Staff
- Approved budget and independent auditor's report (both on website)
- Schedule of events – 109 championships and activity events for music, drama and debate
- Unified Sports: track and soccer
- Alignment of Schools
- Changes to UHSAA Handbook
- Administration of Association – 15-member board – election process (ratified by 2/3 of member schools)
- Transfer Rule (ratified by 2/3 of member schools)
- Appeals Panel: The panel addresses if the policy and procedures are followed.
Panel: Attorney/Judge: Chris Anderson; Retired Superintendent/Principal: Martell Menlove; Former Coach/AD: Mae Miya.
- Trainings for schools
- Training for staff from State Auditor on ethics, open and closed meetings, budgeting and GRAMA

- Training for staff on Public Notice Website – agendas
- Minutes of EC and BOT on UHSAA website.
- Coaches' Certification
- Register My Coach
- Student data privacy/FERPA

Mr. Jackson reminded members that coaches need to be registered on Register My Coach. Coaches must be certified prior to coaching. Districts decide what forms are appropriate to document the required training. The coaches' certification continues to be the districts' responsibility.

B. Communications Advisory Committee: Mr. Oglesby was pleased with the committee's first meeting.

- Develop a crisis communication plan
- Internal communication plan
- Educate and increase awareness of our governing process
- Being proactive in sharing the positive stories of coaches and athletes

The Communications Advisory Committee will meet via conference call on November 7 at 10:00 am.

C. 1A Athletics: Mr. Wood had no issues to report.

D. 2A Athletics: Mr. Morris had no issues to report.

E. 3A Athletics: Mr. Bean asked for clarification on e-cigarettes and vaping with non-tobacco substance. Mr. Rhett Jackson pointed out that with the new law, HB 239, issues with tobacco on campus are handled administratively and not referred to court. Mr. Hammer felt we should handle e-cigarettes and vaping the same until a specific change is made in the UHSAA rule.

Mr. Woolstenhulme pointed out the brackets for 3A have a #1 seed playing a #4 seed while a #2 seed is playing a #6 seed. Mr. Cuff said the classification approved the brackets last spring. 3A could make a recommendation to make changes. Mr. Hammer pointed out that a three-region classification will run into some odd issues. Region 13 has four teams in many sports and the other regions have seven.

F. 4A Athletics: Mr. Henke had no issues to report.

G. 5A Athletics: Mr. Sherwood had no issues to report.

H. 6A Athletics: No issues to report.

13. For the Good of the Order:

A. Distinguished Service Award (region nominations due on November 1, p. 64): Mr. Cuff provided a form in the agenda. A bio and a letter of recommendation is needed for each nominee.

B. Super Fan Award (due November 1, p. 65): These nominations can be made by school.

C. High School Sports Participation (pp. 66-67): Mr. Cuff said the article reports that participation increased for the 28th consecutive year.

Meeting adjourned at 1:40 p.m.

Next meeting: November 8 at 9:00 am.